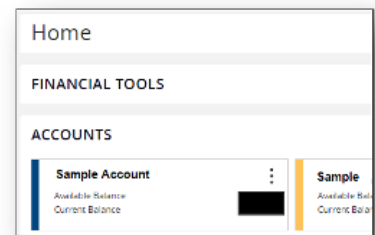


IMAGE RETRIEVAL

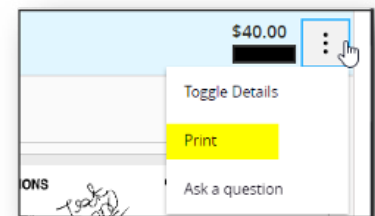
Online Banking Reference

Printing an Image

1. From the home page click on the desired account from the home page to view the activity



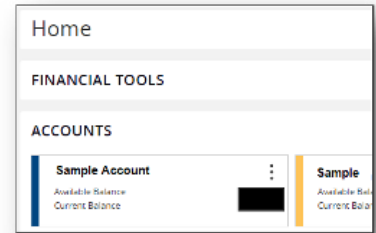
2. Locate the transaction and click on the 3-dot menu in the top right. Select the Print Option.



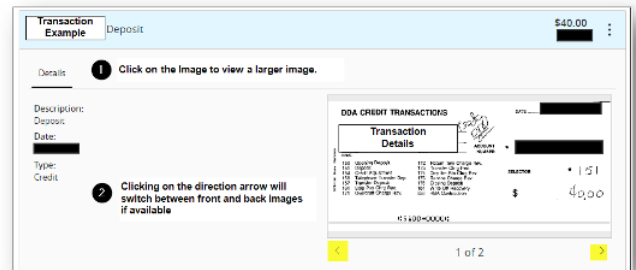
3. This will load your PC's print preview options to select the desired printer. If your PC has conversion options, you can also potentially choose a "Print to PDF" option, which will instead convert the image to save in a destination folder.

Saving an Image

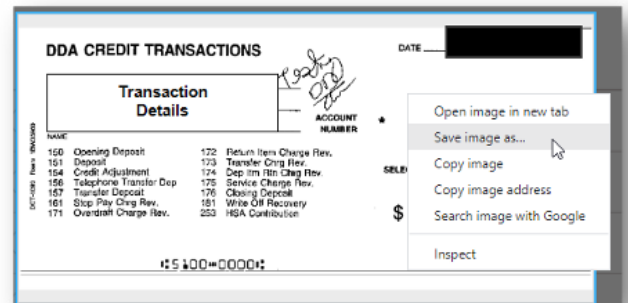
1. From the home page click on the desired account from the home page to view the activity



2. Locate the desired transaction. Click on the transaction to expand the details and view the image. Please note that some images may be a scanned bank facsimile and not the actual image. Clicking on the image will load a larger image, and the arrows will switch between front and back of the image if available.



3A. Right click on the image to view your image options from your PC. Select the option to Save Image As... and then select the desired folder destination on your computer.



3B. As an alternative, if you have screenshot tool options on your PC, you can also choose to Print Screen or highlight the desired image to save, then select the desired folder destination to save on your computer.